



# Federation

of Veteran, Vintage & Classic Vehicle Clubs Inc. A0038929X

Correspondence: P.O. Box 175, Brunswick East, Victoria, 3057

## GRANT APPLICATION

CLUB NAME:.....

CLUB ADDRESS: .....

PRESIDENT: .....

TREASURER: .....

SECRETARY: .....

CONTACT PERSON:.....

CONTACT PHONE NUMBER: .....

Please attach a copy of your Clubs:

- (a) Latest financial statement
- b) Events calendar for the next 12 months

Details of your proposal/request (attach additional information if required)

.....  
.....  
.....  
.....

Estimated Cost of the Project: \$.....

Amount to be contributed by the Club: \$.....

Expected commencement date: ..... Expected completion date:.....

Last Grant Application lodged with .Federation during:.....

Any two signatures of the Executive Committee:

.....  
\_\_\_\_\_

### FEDERATION USE ONLY:

Received: .....

Actioned:.....

Regular attendance at meetings: Yes/No

Assistance provided at Bendigo: Yes/No

Grant application to be recommended to Delegates: Yes/No

If No, reasons why:.....

Presented to Delegates meeting on:...../...../.....

Approved: .Yes/No

Amount of Grant: \$.....

Paid:

Progress reports received: Yes/No

Financial Report received: Yes/No



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## GRANT GUIDELINES

### AIMS:

- (a) To be distributed to Member Clubs for worthwhile projects, provided that the Federation must always remain solvent.
- (b) These projects should have the potential to assist the movement in general.
- (c) There will be no restriction on the type of project but the Executive Committee will have the final word.
- (d) To publicise the Federation and let it be seen that we can be of real assistance to member Clubs. Therefore, acknowledgment of Grants is very important both at Meetings and in Club newsletters. Please ensure that the Federation name in full and logo, are included in all Club and Rally publications eg

**FEDERATION of VETERAN VINTAGE & CLASSIC VEHICLE CLUBS INC. is proud to support this (event) and the (Car Club Name)**

- (e) For any Club which received a maximum grant to give a report to a Federation quarterly Delegates meeting within 12 months.

### OPERATION:

- (a) A minimum standard of submission will be required and to this end the Federation Executive will supply a pro-forma application form. Incomplete Application Forms will be held over by the Committee until all information is received.
- (b) Amount to be up to \$750.00
- (c) 1. Member Clubs that apply for a Grant shall be members of the Federation for at least 3 years before becoming eligible to receive a Grant.
- (c) 2. Member Clubs however may apply for and receive a Grant in the form of a loan. This will be repayable to the Federation within 3 years and can then be applied for as a normal Grant. If the Club cancels its membership within the 3 yearly period then they must immediately refund the amount of the Loan in full to the Federation.
- (d) A minimum of 3 years will be required between Grants being approved to member clubs.
- (e) The Federation Executive will review applications in Committee and then present them to the Federation Clubs in General Meeting for approval of Committee recommendations.
- (f) The Treasurer will move the motion. The Chairman will call for a seconder from the Clubs. The Chairman will then speak for the motion, as will the applicant Club. The Chairman will then ask for any dissenting discussion before calling for a vote. If it becomes a tied vote the Chairman may exercise his right to a casting vote. There will be one vote per Member Club (refer Constitution re voting). Proxy votes will be acceptable.
- (g) If the Clubs in General meeting do not agree with the recommendation of the Committee, then the proposal as presented, lapses. None of the foregoing will prevent the Club from re-applying.
- (h) Regular attendance at Federation Quarterly Meetings will be a pre-requisite for any Grant to be made.
- (i) To be eligible for a Grant, Clubs must assist at the Federation Bendigo National Swap meeting by way of providing voluntary workers from members of the Federation member clubs
- 0) Grant applications are to be received by the Federation at least 14 days prior to a quarterly Delegates meeting.
- (k) Funding for Grants Fund will come from the Federations share of the Federation Bendigo Swap meeting. If it is considered that the continued operation of the Grants Fund will have an adverse financial effect on the Federation, the Executive will have absolute discretion in determining the continuance of the fund in its present form. If the Executive considered that the fund shall be discontinued altogether, then this decision will be taken in General Meeting by all member clubs present on the day.

• Proudly Supporting Victoria's Historic Vehicle Movement •